

# Meeting Agenda - Minutes Worksheet

Team Name: Mendon Upton Multi-Board  
 Meeting Number: 2012/13-08  
 Date, Time, Location: Thursday, 18 April 2013 // 7:00pm // Miscoe Hill School, Central Office, Superintendents Conference Room, Hartford Ave, Mendon, MA  
 Meeting Purpose: General Business  
 Facilitator: Ken Picard  
 Attendees: **Upton BoS**; Ken Picard, **Mendon-Upton RSC**; Phil DeZutter, Leigh Martin, Joe Maruszczak, **Mendon FinCom**; Rich Schofield  
 Minutes Approved: **Approved: Wednesday, 29 May 2013,**

Agenda Item / Topic	Presenter	Discussion / Conclusion	Action / Responsibility
Call Meeting to Order / Review the Agenda	Facilitator	The meeting was called to order at 7:10PM.	
Approval of Previous Meeting Minutes	Facilitator	A motion was made to approve the meeting minutes of Thursday, 07 February 2013. The motion was seconded. The motion was voted; the motion was approved unanimously	Ken will submit the minutes to the Town Clerks for the public record.
Action Plan; Collaboration w/ State Legislators	K. Picard P. DeZutter	Ken updated the team about contacting Representative Kaufman to discuss the current tax code, how it impacts local school funding and creating change.  Phil updated the team about an event sponsored by the Mass Association of School Committees; The State of Education in MA. <a href="#">Exhibit: 2013-08A, Legislative Advocacy Day</a>	Ken will contact Representative Kaufman and confirm an appointment for the next meeting in June. Ken will also contact our other state representation and confirm their availability.

## [Mission Statement](#)

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Action Plan; Shared Opportunities	K. Picard	<p>Ken updated the team that the Towns of Mendon and Upton recently met to continue their discussions about the following.</p> <ul style="list-style-type: none"> <li>• Storm water regulations and management.</li> <li>• E permitting for Town licenses and/or permits.</li> <li>• Veteran’s Agent.</li> <li>• Short term street sweeping.</li> </ul> <p>The Town of Upton is participating in a multi-town collaboration with the CMRPC to perform GIS mapping associated with storm water management. Mendon will be unable to participate in this stage but will have an opportunity in the future.</p> <p>The Town of Upton is participating in a multi-town collaboration with the CMRPC to obtain and use e-permit to manage town permits and licensure. Mendon will be unable to participate in this stage but will have an opportunity in the future.</p> <p>The Boards discussed sharing a Veteran’s Agent and agreed that at some point in the future this opportunity may be worth implementing.</p> <p>The Boards discussed using the Mendon street sweeper on an as needed basis for a fee. The Mendon highway director was opposed to this idea and would rather research other opportunities. It was agreed to drop the idea of sharing the street sweeper. It was also agreed that the Upton DPW director and the Mendon highway director should have some dialog to determine if any shared opportunities exist.</p> <p>The Upton Board agreed to update the Mendon Board of future grant and collaboration opportunities with the CMRPC.</p>	
Action Plan; Communication w/ Public	H. Applegate	No action was taken	

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Moving Forward	K. Picard	The team agreed to discuss at the next meeting plans for next year's multi-board organization and action plan. The team also thought a post action review of the task forces performance was appropriate.	
Other Topics Not Reasonably Anticipated	Facilitator	Joe informed the team that he will be introducing the RSD strategic plan and a RSD capital improvement plan at upcoming school committee meetings. <ul style="list-style-type: none"> <li>• Monday, April 29<sup>th</sup> – Strategic Plan</li> <li>• Monday, May 20<sup>th</sup> – Capital Improvement Plan</li> </ul>	
Next Meeting Look Ahead <ul style="list-style-type: none"> <li>• Location</li> <li>• Date &amp; Time</li> <li>• Topics</li> </ul>	Facilitator	The next meeting will be held in the PDC of the Nipmuc High School. <ul style="list-style-type: none"> <li>• Nipmuc HS, 3<sup>rd</sup> floor, PDC, 100 Pleasant Street, Upton, MA</li> <li>• Wednesday, 29 May 2013 at 7:00PM</li> <li>• Topics: <ul style="list-style-type: none"> <li>○ Rep Kaufman</li> <li>○ State Budget update</li> <li>○ Local share of education funding</li> <li>○ Post action review of business year</li> <li>○ Reorganize task force</li> </ul> </li> </ul>	Create a meeting agenda and submit a notice to the team and the respective town clerks for posting.
Adjourn the Meeting	Facilitator	The meeting was adjourned at 7:45PM	

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